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Property Management Services







MEET | MANA MAHFOOZI



MANA MAHFOOZI Broker Associate | REALTOR® 619.305.2500 mana.mahfoozi@aare.com aare.com/agent/mana-mahfoozi DRE #01324956

Specializing in High-End Property Management for the Single Family Investor

Empowering Clients with Exceptional Property Management

Raised in Southern California and a long-time San Diego resident, Mana is well acquainted with the vast array of communities the region offers and understands the ever-changing marketplace.

Mana and her team bring 30+ years of realty experience with more than 750 sales.

Mana has mentored many agents in the area, teaching Real Estate related courses such as Contracts, Negotiations, and Compliance/Risk Management. She's been a part of the leadership teams at both Keller Williams (2015-2019) and AARE (2022-present). She holds an RMS (Risk Management Specialist) designation from the Association of Realtors, as well as a Broker's License.

Our vision is empowering individuals with the knowledge and expertise to achieve their real estate goals and dreams, leaving a lasting legacy for generations to come.

Our mission is to guide you through your real estate journey with unwavering honesty and integrity, dedicated to helping you realize your dreams of homeownership and wealth building through personalized attention and education. Whether you're a buyer or seller, our client-focused approach ensures your best interests are our top priority. With a wealth of experience and honed negotiation skills, we adeptly navigate a spectrum of real estate scenarios – from assisting first-time homebuyers and collaborating with seasoned investors to facilitating all types of residential and commercial sales as well as managing rentals.

We pride ourselves on giving back to our community every year, whether it's through monetary donations to non-profits or volunteer opportunities. Do you have a favorite non-profit? We'd be happy to make a donation to them when you sell or buy with us.

We are your One-Stop Shop Nationwide: Residential, Commercial, Property Management & Loans.

We have you covered: Resales, New Construction, Manufactured Homes, Senior Communities, Military, Luxury, Relocation, 1031 Exchanges, Probate/Trust/Short Sales, REOs.

MEET | BARBARA MARSH

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As a California REALTOR[®] since 2005, Barbara has dedicated her career to serving her clients with a commitment to excellence. Her industry experience in residential and commercial sales, leasing and property management is reflected in the professional service she provides her sellers, buyers and investors.

Barbara's advanced REALTOR® designations are essential to keep pace in the competitive real estate market.

As an Accredited Buyer's Representative (ABR), Barbara has an industry edge in promoting her client's best interest while focusing on their homeownership goals.

Receiving her GREEN designation, she stays current with consumer demand for knowledge on energy efficiency and sustainability in various areas of real estate.

Barbara respects the honor of military service and is loyal to those that have served. She is proud to represent her military clients as a National Association of Realtors Military Relocation Professional (MRP).

Barbara is grateful to contribute to AARE Generous Giving Program. The Generous Giving Program has generated thousands of donation dollars to non-profit organizations and charities. In addition to serving clients throughout California, Barbara is partnered with top agents across the United States ready to give back in support of a favorite charity. <u>aare.com/generosity</u>

With a proven reputation and a loyal client base Barbara Marsh is your trusted REALTOR[®] to have on your side in your next real estate transaction.



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MAXIMIZE YOUR INVESTMENT WITH AARE'S PROPERTY MANAGEMENT

Welcome to AARE Property Management, your go-to source for exceptional property management services customized to your specific needs. Whether you own a single-family home, multi-unit complex, or commercial property, we are dedicated to helping you maximize your property's potential and achieve optimal returns on your investment.

When you choose to partner with an AARE Real Estate Specialist, expect a seamless and personalized experience throughout your property management journey. From the initial consultation to finding your perfect property and beyond, our dedicated specialists will be there for you every step of the way. With their extensive expertise, deep market knowledge, and unwavering commitment to your satisfaction, rest assured that your property management goals are in capable hands.



Property Management Services



We offer a comprehensive suite of services designed to streamline property management and maximize your investment's potential.

Tenant Screening and Placement:

- Thorough tenant screening to find qualified and responsible occupants.
- Verification of employment, income, leasing history, and background checks.
- Expert marketing strategies to attract a wide pool of potential tenants.
- Careful evaluation to ensure a good fit for your property.

Lease Management:

- Creation and execution of legally sound lease agreements.
- Enforcement of lease terms and lease payment collection.
- Handling lease renewals, negotiations, and lease increases.
- Clear communication with tenants, addressing concerns promptly.

Property Maintenance:

- Regular inspections to identify maintenance needs.
- Timely coordination of repairs and maintenance tasks.
- Access to a network of trusted contractors and vendors.
- Emergency maintenance services available 24/7.

Financial Management:

- Collection and processing of lease payments.
- Detailed financial reports and statements.
- Expense tracking and budgeting.
- Online owner portal for convenient access to financial information.

Legal Compliance:

- Stay up-to-date with local, state, and federal laws.
- Ensure adherence to fair housing regulations.
- Handle eviction processes in compliance with legal requirements.
- Mitigate risks and liabilities associated with property management.

Marketing and Advertising:

- Effective marketing strategies to reach potential tenants.
- High-quality photography and compelling property descriptions.
- Utilization of online platforms and advertising channels.
- Quick turnaround time to minimize vacancy periods.



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Streamlining Property Management



We utilize the robust features of AppFolio, a state-of-the-art property management software, to streamline operations and keep you connected.



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Owner Portal

- Access your property's financial data, including income statements, balance sheets, and cash flow reports.
- Track lease payments, view invoices, and monitor property performance.
- Conveniently review and approve maintenance requests.
- Generate customizable reports to gain valuable insights into your investment.

Online Lease Payment Collection

- Say goodbye to manual collection processes.
- Tenants can securely make lease payments online through AppFolio's integrated platform.
- Automated reminders ensure timely payments, reducing late payments and improving cash flow.
- Effortlessly track payment histories and generate reports for accounting purposes.

Maintenance Requests and Work Orders

- Tenants can easily submit maintenance requests online via the tenant portal.
- Efficiently track and manage work orders from start to finish.
- Streamline communication with contractors and vendors for timely repairs and maintenance.
- Stay informed with real-time updates and notifications on the status of work orders.

Mobile Accessibility

- Stay connected on the go with the AppFolio mobile app.
- Access property information, financial reports, and communication tools from anywhere, anytime.
- Receive instant notifications on important updates, maintenance requests, and rental inquiries.
- Seamlessly manage your property portfolio, even when you're away from your desk.